

## **Customer Request Form**

This form can be used to request information from KBC Dublin Branch. If you have a general query (Statements, Certificate of Interest etc.), please complete the below form and return to *customerenquiries@kbc.com*. Alternatively, if you are seeking a copy of all of your information from KBC Dublin Branch (Data Access Request), please complete the below form and return to *rightsmanagement@kbc.com*.

Section A: (Mandatory - Please complete this action)		
Applicant 1	Applicant 2	
Customer Name:	Customer Name:	
Customer Address:	Customer Address:	
Date of Birth:	Date of Birth:	
Contact Number:	Contact Number:	
Email Address:	Email Address:	
Section B: Customer Request (please specify nature of request)		
Details of Request:	Please 🗸	Details:
Data Access Requests		Account Number:
Please provide KBC Dublin Branch with a list of all account numbers and please specify documents that you seek copies of.		Please specify documents:
Statements		Account Number:
Please specify the date range for the requested statements.		Period from: to:
Certificate of Interest		Account Number:
Please specify the date range for the requested certificate of interest.		Period from: to:
Data Rectification Please provide detail of data for which you are seeking update/ rectification by KBC Dublin Branch.		Data to be Rectified:
Data Portability Request		Account Number:
We will provide you with a digital copy of your personal information.		Account Type:
Other Requests:		Please specify details:
Section C: Customer declaration: Applicant(s) must sign to validate request		
Signature Applicant 1 Signature Applicant 2		
Date:	Da	te: